



### FIMR Program Coordinator's Check List

- Maintains CRT (Case Review Team) Roster
- Maintains CAT (Community Action Team) roster and membership
- Keeps CRT & CAT meeting schedules and sends meeting reminders, announcements
- Facilitates monthly CRT meetings
- Maintains confidentiality and protect privacy
- Case Finding
- Case Selection
- Assists Home Interviewers to identify and locate families
- Acts as Liaison to CAT, CDR, and other MCH Coalitions
- Submits Reports as required by agency
- Compiles local CRT findings on an annual basis
- Disseminates information on FIMR findings annually to the community and MCH leaders