



Position Description, FIMR Medical Director

Required Activities:

- Oversight for the nurse coordinator/medical abstractor.
- Reviews case summaries prior to CRT meetings and provide additional information on each case based on medical clinical interpretation of records
- Professional facilitation of monthly FIMR CRT meetings.
- Facilitates the development of recommendations for the CAT.
- Participates on the CAT.
- Serves as the programs liaison to community leaders, physicians, hospitals, related family service providers and agencies, as well as to civic groups, advocates, and consumers.
- Encouraging and maintaining the participation of community physicians in the CRT.
- Recruits members for the CRT from all participating hospitals.
- Develops ongoing funding for the FIMR program.
- Dissemination of information to appropriate sources.
- Meets annually with appropriate Maternal Child Health leaders in the Community and at local Health Department.
- Maintains professional contacts at the local and state (jurisdiction) and national level.

Recommended Activities:

- Participates on other fatality review boards if they exist in the community:
 - Maternal Mortality Review
 - Child Death Review
- Other appropriate activities as designated by the community

Adapted from Kent County, MI FIMR Project